

# Scott Direct Health & Safety Policy

Scott Direct recognises that meeting our health and safety obligations are paramount to business success and reflects our responsibility towards our workforce, our visitors, and society in general. In striving to maintain a sustainable business, we accept the responsibility of continual improvement, which will benefit our employees, customers and society as a whole.

Under the Health and Safety at Work etc. Act 1974 and other relevant legislation, employers and employees have statutory duties which they must comply with. It is the company's policy to carry out these statutory duties, so far as is reasonably practicable, and to ensure that the responsibilities for Health and Safety are correctly assigned, accepted and fulfilled at all management levels. Employees are required to fully co-operate and support this legal requirement.

The company will ensure that all reasonably foreseeable practical steps are taken to safeguard the health, safety and welfare of all employees and visitors to the premises or to operation's under the company's control.

The aim of Scott Direct is zero lost time accidents, with the objective of training & utilising our staff to become a safety-conscious workforce which uses current best practice.

The company will, so far as is reasonably practicable, ensure that:

- The provision and maintenance of plant and systems of work are safe and without risk to health.
- Arrangements for use, handling, storage and transport of articles and substances for use at work are safe and without risk to health.
- Adequate information is available with respect to articles, machinery and substances, detailing the conditions and precautions necessary to ensure that, when properly used, they will be safe and without risk to health.
- The maintenance of all plant, machinery and equipment at any premises or operations under our control is safe to employees, contractors and any other person who may be affected by our activities.
- The working environment of all employees is safe and without risk to health, and that adequate provision is made with regard to the facilities and arrangements for their welfare at work.
- The Health and Safety Policy is appraised and updated at least annually or after any unplanned or unconsidered event.
- Employees are trained in their role and are empowered to work safely at all times.
- Health & Safety management systems will be tailored to best practice guidelines, with adequate resources being provided for this requirement.
- All staff, contractors or sub-contractors will be advised of any changes to this policy.
- Communication of any such changes will be made to all employees in line with the Health & Safety (Consultation with Employees) Regulations 1996.

*Rob Sayles*

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